NOTE BY THE SECRETARIAT

1. The present note addresses the issues on the provisional agenda\(^1\) of the meeting and also explains how the Secretariat plans to arrange the present meeting.

I. Arrangements

2. Consistent with decision I/6 subparagraph (a)(i), the present meeting is being convened in conjunction with the Ninth Meeting of the Ozone Research Managers (9ORM) of the Vienna Convention on the Protection of the Ozone Layer. The Bureau members were invited to also participate in the 9ORM.

3. It is envisaged that the Bureau meeting will consist of two sessions. The first session will be held on 15 May 2014 to consider agenda items 1, 2, 3, 4 and 6 and the second session will be held on 16 May 2014 immediately after the 9ORM to discuss agenda items 5, 7 and 8.

II. Actions Taken on the Decisions of the Ninth Meeting of the Conference of the Parties to the Vienna Convention (Agenda item 3)

4. This section of the note summarizes the actions taken on the decisions which were adopted by the Conference of the Parties to the Vienna Convention for the Protection of the Ozone Layer at its Ninth Meeting (COP9), held in Bali, Indonesia, from 21 to 25 November 2011. The four decisions taken by the Parties are contained in annex I to the present note.

Decision IX/1: Status of ratification of the Vienna Convention, the Montreal Protocol and the London, Copenhagen, Montreal and Beijing amendments to the Montreal Protocol

5. In 2009 the Parties to the Vienna Convention and the Montreal Protocol celebrated the universal ratification of the two treaties, the first global environmental agreements to achieve that global membership.

\(^1\) UNEP/OzL.Conv.9/Bur.1/1
Since then the London, Copenhagen and Montreal Amendments have also been ratified universally. Two countries, Kazakhstan and Mauritania are yet to ratify the Beijing Amendment.

6. The Bureau may wish to take note of the progress towards achieving universal ratification of all the Amendments and encourage Kazakhstan and Mauritania to ratify the Beijing Amendment as soon as possible.

**Decision IX/2: Eighth meeting of the Ozone Research Managers and the Trust Fund for Research and Systematic Observation relevant to the Vienna Convention**

7. At COP9, the Parties to the Vienna Convention considered the Report of the Eighth Meeting of the Ozone Research Managers (8ORM) (Geneva, 18 to 21 May 2011), WMO Global Ozone Research and Monitoring Project, Report No. 53 as well as the Report by the Ozone Secretariat on the General Trust Fund for Financing Activities on Research and Systematic Observations relevant to the Vienna Convention (UNEP/OzL.Conv.8/5).

8. At that COP, Sri Lanka whose Minister of Environment was the President of the Bureau of the previous COP, i.e. the Eighth Meeting of the Conference of the Parties to the Vienna Convention (Doha, 16-20 November 2008) submitted two proposals: one on the follow-up to the outcomes of the 8ORM and another on the Vienna Convention Trust Fund for research and systematic observations. The Conference of the Parties also heard the presentation of the Chair of the 8ORM, Dr. Michael Kurylo, on the outcomes and recommendations 8ORM. After the discussions of the two proposals the Parties adopted decision IX/2 that combined them.

9. In decision IX/2, the Parties took note, with appreciation, of the Report of the 8ORM, and encouraged the Parties to adopt them at the national level; maintain research capabilities to enable measurements and scientific understanding; maintain, expand and integrate systematic ozone related observations; continue implementing actions to reprocess and salvage data for improved data archiving; and give priority to certain capacity building activities including development of a mechanism to relocate good quality second hand instruments to developing countries and provision of funds to cover the participation of developing country experts to the Second Dobson workshop which was planned for 2013 and to the Ozone observing and UV observing workshop in 2012.

10. In the same decision on the Trust Fund for research and systematic observations the Parties were urged to make voluntary contributions and requested the Secretariat and WMO to continue cooperating on the operation of the Trust Fund. The Secretariat was also requested to report to the Tenth Meeting of the Conference of the Parties to the Vienna Convention on the operation of, contributions to and expenditures from the Trust Fund and on the activities funded by the Trust Fund since its inception in 2003. The decision also requested the national ozone focal points to coordinate monitoring and scientific activities in their countries where relevant.

11. Due to important linkages and synergies that exist between the ORM and the Trust Fund, the ORM meetings have always been informed by the Secretariat on the Trust Fund status and activities. ORM have provided ideas and advice on the operation of the Trust Fund and the activities that could be undertaken. The Secretariat issued a document for the 9ORM on the status of the Trust Fund (UNEP/OzL/Conv.ResMgr/9/2). As explained in the document, the Trust Fund was initially established in February 2003 with a five-year term ending on 31 December 2007, and upon request of the Conference of the Parties in decision VII/2, UNEP extended the life of the Trust Fund to 31 December 2015. The Trust Fund will close at the end of 2015 unless the Parties request UNEP, once again, to extend it. The Conference of the Parties to the Vienna Convention at its Tenth Meeting is expected to take a decision on the way forward with the Trust Fund, including on whether or not to extend its life beyond 2015.

12. The document on the status of the Trust Fund reports on the status of contributions and expenditures and activities undertaken under the Trust Fund since its inception in 2003. The document also lays out the options that could be considered for the way forward with the Trust Fund. It is hoped that the 9ORM will consider those options with the background information and provide advice to the Ozone Secretariat and
WMO. The advice of the ORM will be presented to the Tenth Meeting of the Conference of the Parties in a comprehensive report on the Trust Fund that the Secretariat will prepare for consideration by the Parties.

13. The Bureau may wish to also consider the document on the status of the Trust Fund, the recommendations of the ORM, if any, and advise the Secretariat on the options to present to the Parties.

Decision IX/3: Financial matters: financial reports and budgets

14. The contributions to the Trust Fund for the Vienna Convention for the Protection of the Ozone Layer for the period 2011 to 2013 were as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>2011</th>
<th>2012</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amounts pledged</td>
<td>603,001</td>
<td>603,001</td>
<td>603,001</td>
</tr>
<tr>
<td>Amounts received by 31 December of the respective year</td>
<td>-</td>
<td>-</td>
<td>391,747</td>
</tr>
<tr>
<td>Cumulative unpaid contributions as at the end of the year</td>
<td>808,708</td>
<td>789,927</td>
<td>792,523</td>
</tr>
</tbody>
</table>

15. The Bureau may wish to note the status of the Trust Fund for the Vienna Convention and urge, as appropriate, all the Parties to pay their contributions promptly and in full, and also to urge Parties that have not done so to pay their contributions for prior years as soon as possible.

Decision IX/4: Tenth Meeting of the Conference of the Parties to the Vienna Convention

16. In accordance with decision IX/4 of and decision XXV/21 of the Twenty-Sixth Meeting of the Parties to the Montreal Protocol, the Secretariat has been working to organize the joint Tenth Meeting of the Conference of the Parties to the Vienna Convention and the Twenty-Sixth Meeting of the Parties to the Montreal Protocol. The Secretariat has confirmed the dates of the joint meetings as 17 to 21 November 2014 and the tentative venue is Nairobi. The Secretariat has explored other possible United Nations venues including Rome, Panama City, Geneva, Montreal, Vienna, Copenhagen, Bonn, Nairobi, Bangkok and Paris. Nairobi and Paris are the two available venues for which the Secretariat is looking into the costs, cost effectiveness and other parameters. Confirmation of venue will be communicated in due course.

III. Review of the progress in the arrangements for the Tenth Meeting of the Conference of the Parties to the Vienna Convention to be held jointly with the Twenty-Sixth Meeting of the Parties to the Montreal Protocol, from 17 to 21 November 2014 (Agenda item 4)

17. The progress in the arrangements for the Ninth Meeting of the Conference of the Parties to the Vienna Convention and the Twenty-third Meeting of the Parties to the Montreal Protocol has been reported under paragraph 16 above. The Secretariat will provide the Bureau with updates if any at the time of the meeting.

18. The Bureau may wish to note the progress being made.

IV. Review of the recommendations of the Ninth Meeting of the Ozone Research Managers of the Parties to the Vienna Convention held in Geneva from 14 to 16 May 2014.

19. The Co-Chairs of the Ninth Meeting of the Ozone Research Managers (9ORM) will be invited to discuss with the Bureau the outcome of the 9ORM.

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Annex I

DECISIONS OF THE EIGHTH MEETING OF THE CONFERENCE OF THE PARTIES TO THE VIENNA CONVENTION

The Conference of the Parties decides:

IX/1: Status of ratification of the Vienna Convention, the Montreal Protocol and the London, Copenhagen, Montreal and Beijing amendments to the Montreal Protocol

1. To note with satisfaction the large number of countries that have ratified the Vienna Convention for the Protection of the Ozone Layer and the Montreal Protocol on Substances that Deplete the Ozone Layer;

2. To note that, as at 1 November 2011, 196 parties had ratified the London Amendment to the Montreal Protocol, 194 parties had ratified the Copenhagen Amendment to the Montreal Protocol, 185 parties had ratified the Montreal Amendment to the Montreal Protocol and 171 parties had ratified the Beijing Amendment to the Montreal Protocol;

3. To urge all States that have not yet done so to ratify, approve or accede to the amendments to the Montreal Protocol, taking into account that universal participation is necessary to ensure the protection of the ozone layer;

IX/2: Eighth meeting of the Ozone Research Managers and the Trust Fund for Research and Systematic Observation relevant to the Vienna Convention

Recalling that, pursuant to the objective defined in decision I/6 of the Conference of the Parties to the Vienna Convention for the Protection of the Ozone Layer, the ozone research managers review ongoing national and international research and monitoring programmes with a view to ensuring the proper coordination of those programmes and identifying gaps that need to be addressed,

Recognizing that it is necessary and important to continue to monitor changes in the ozone layer and to understand the scale of the impact on the ozone layer of increasing concentrations of greenhouse gases and the implementation of the Vienna Convention on the Protection of the Ozone Layer,

Recalling decision VI/2, by which the Conference of the Parties established the Vienna Convention Trust Fund for Financing Activities on Research and Systematic Observations Relevant to the Vienna Convention for the Protection of the Ozone Layer,

Noting with appreciation the contributions to the Trust Fund by several parties and the joint efforts of the World Meteorological Organization and the Ozone Secretariat in the implementation of the activities funded by the Trust Fund,

Noting that the Ozone Research Managers at their eighth meeting stated that although there had been progress in building capacity since their seventh meeting in 2008, much remained to be accomplished,

1. To take note with appreciation of the report of the eighth meeting of the Ozone Research Managers;

2. To encourage parties:
   (a) To adopt the recommendations in report No. 53 of the World Meteorological Organization Global Ozone Research and Monitoring Project;
   (b) To maintain research capabilities that enable measurements and scientific understanding of ozone depletion and evolution in a changing atmosphere including:
      (i) Improvement and validation of coupled chemistry-climate and earth system models to take better account of ozone parameters and other atmospheric processes;
      (ii) Continued and increased exploitation of long-term measurements and data for scientific process studies;
      (iii) Support for fundamental laboratory studies to estimate photochemical reaction rates and to refine and update older measurements;
   (c) To maintain, expand and integrate systematic ozone-related observations that are critical to understanding and monitoring the long term changes in atmospheric composition and the associated response in ground level ultraviolet radiation;
   (d) To continue to implement the recommendations of the seventh meeting of the Ozone Research Managers in relation to data archiving and to encourage the reprocessing and salvage of archival data;
To accord priority to supporting and implementing the following capacity-building activities recommended by the Ozone Research Managers:

(i) Development of a mechanism under the auspices of the World Meteorological Organization Global Atmosphere Watch to enable countries to donate good-quality, operational equipment through the World Meteorological Organization for deployment to developing countries as a means of enhancing the global operational network of ozone-observing and UV-observing stations, including tasking the scientific advisory committees for ozone and ultraviolet radiation of Global Atmosphere Watch with assessing the overall global needs for the distribution of the equipment, noting the need to ensure training of experts from developing countries in this technology;

(ii) Provision of financial support from the Trust Fund to support the participation of professional and technical persons from developing countries in the following workshops:

a. Second Dobson workshop planned for 2013 as a follow-up to the successful workshop held in the Czech Republic in 2011;

b. Ozone-observing and UV-observing workshop organized in conjunction with the 2012 quadrennial ozone symposium in Toronto, Canada;

3. To encourage the Ozone Research Managers to develop measures that would enable them to assess the effectiveness of capacity-building activities in the future;

4. In relation to the Trust Fund:

(a) To urge all parties and relevant international organizations to make voluntary financial and/or in kind contributions to the Trust Fund;

(b) To request the Secretariat to continue to invite parties and relevant international organizations annually to make voluntary contributions to the Fund and, with each such invitation to parties, to report on the prior years’ contributions, funded activities and planned future activities;

(c) To request the Secretariat and invite the World Meteorological Organization to continue their cooperation with regard to activities funded by the Trust Fund;

(d) Also to request the Secretariat and invite the World Meteorological Organization to strive for regional balance in the activities supported by the Trust Fund and to encourage complementary funding to maximize Trust Fund resources;

(e) To request the Secretariat to report to the Conference of the Parties at its tenth meeting on the operation of, contributions to and expenditures from the Trust Fund and on the activities funded by the Trust Fund since its inception;

5. To encourage the national ozone focal points to distribute information on, and coordinate, monitoring and scientific activities in their countries where relevant;

IX/3: Financial matters: financial reports and budgets

Recalling decision VIII/4 on financial matters,


Recognizing that voluntary contributions are an essential complement for the effective implementation of the Vienna Convention,

Welcoming the continued excellent management by the Secretariat of the finances of the Trust Fund for the Vienna Convention for the Protection of the Ozone Layer,

1. To take note with appreciation of the financial statement of the Trust Fund for the biennium 2010–2011 ended 31 December 2010 and the report on the actual expenditures for 2010 as compared to the approvals for that year;

2. To approve the 2012 budget for the Trust Fund in the amount of $723,063, the budget for 2013 in the amount of $735,622 and the budget for 2014 in the amount of $1,280,311 as set out in annex I to the report of the ninth meeting of the Conference of the Parties to the Vienna Convention and the Twenty-Third Meeting of the Parties to the Montreal Protocol;

3. To authorize the Secretariat to draw down the amounts of $120,063 in 2012, $132,622 in 2013 and $677,311 in 2014, respectively, from the Fund balance for the purpose of reducing that balance;

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2 UNEP/OzL.Conv.9/7-UNEP/OzL.Pro.23/11
4. To ensure, as a consequence of the drawdowns referred to in paragraph 3, that the contributions to be paid by the parties amount to $603,000 for each of the years 2012, 2013 and 2014 as set out in annex II to the report of the ninth meeting of the Conference of the Parties to the Vienna Convention and the Twenty-Third Meeting of the Parties to the Montreal Protocol;

5. To urge all parties to pay their outstanding contributions as well as their future contributions promptly and in full;

IX/4: Tenth meeting of the Conference of the Parties to the Vienna Convention

To convene the tenth meeting of the Conference of the Parties to the Vienna Convention back to back with the Twenty-Sixth Meeting of the Parties to the Montreal Protocol.