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**United Nations
Environment
Programme**

**Twenty-Third Meeting of the Parties to
the Montreal Protocol on Substances that
Deplete the Ozone Layer**

Bali, Indonesia, 21–25 November 2011

Item 3 (a) of the provisional agenda of the preparatory segment*

**Consideration of combined Vienna Convention and
Montreal Protocol issues: financial reports
and budgets of the trust funds for the Vienna Convention
and the Montreal Protocol**

**Approved 2011 and proposed 2012 and 2013 budgets of the
Trust Fund for the Montreal Protocol on Substances that
Deplete the Ozone Layer**

Note by the Secretariat

Addendum

**Financial report on the Trust Fund for the Montreal Protocol
on Substances that Deplete the Ozone Layer for the first year of
the biennium 2010–2011 and expenditures for 2010 as
compared to the approved budget**

Report by the Secretariat

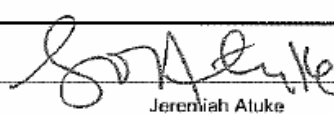
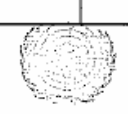
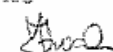
1. The present note is an addendum to document UNEP/OzL.Pro.23/4, which contains in its annexes the approved 2011 and proposed 2012 and 2013 budgets of the Trust Fund for the Montreal Protocol on Substances that Deplete the Ozone Layer.
2. Annex I to the present note contains the certified financial report on the Trust Fund for the Montreal Protocol for the first year of the biennium 2010–2011, ended 31 December 2010.
3. Annex II contains a table prepared by the Secretariat showing actual expenditures for 2010, as compared to the approved budget for that year. The activities of the Secretariat are financed through the Trust Fund for the Montreal Protocol, the Trust Fund for the Vienna Convention and additional voluntary contributions from individual parties. The total costs in 2010 under the Trust Fund for the Montreal Protocol amounted to \$4,622,551, inclusive of 13 per cent programme support costs of \$531,798.
4. Earmarked contributions were received from the following parties: European Union (\$112,045) for the Technology and Economic Assessment Panel and Methyl Bromide Technical

* UNEP/OzL.Conv.9/1-UNEP/OzL.Pro.23/1.

Options Committee co-chairs' work; Sweden (\$68,235) for increased participation of least developed countries in Montreal Protocol meetings; Norway (\$35,937) for increased participation of developing countries in Montreal Protocol meetings; Switzerland (\$48,527) for Technology and Economic Assessment Panel, Refrigeration Technical Options Committee and Methyl Bromide Technical Options Committee work; Sweden (\$13,554) for the Medical Technical Options Committee's mission to the Russian Federation to examine the status of the transition to chlorofluorocarbon-free metered-dose inhalers; Russian Federation (\$5,740) for the same mission; and the International Pharmaceutical Aerosol Consortium (\$11,500) for activities by the co-chair of the Medical Technical Options Committee.

5. Throughout the present report, all references to dollars (\$) are to United States dollars, unless otherwise stated.

Annex I

Trust Fund for the Montreal Protocol on Substances that Deplete the Ozone Layer.	
I. Statement of income and expenditure and changes in reserves and fund balances for the first twelve months of the biennium 2010-2011 ended 31 December 2010	
Income	USD
Voluntary contributions	4,276,933
Interest income	81,664
Miscellaneous income	59,926
Total Income	4,418,523
Expenditure	
Staff and other personnel costs	2,436,825
Contractual services	11,464
Travel	220,171
Operating expenses	1,328,359
Acquisitions	93,934
Programme support costs	531,798
Total Expenditure	4,622,551
Excess/(shortfall) of income over expenditure	(204,028)
Net excess/(shortfall) of income over expenditure	(204,028)
Reserves and fund balances, beginning of period	7,421,402
Reserves and fund balances, end of period	7,217,374
Operating reserves/Endowment Fund, beginning of period	677,974
Operating reserves/Endowment Fund, end of period	677,974
II. Statement of assets, liabilities, reserves and fund balances as at 31 December 2010	
Assets	
Cash pool - US dollar	3,462,925
Voluntary contributions receivable	4,032,309
Inter-fund balances	2,138,091
Other	79,805
Other Assets	30,105
Total assets	9,743,235
Liabilities	
Payments or contributions received in advance	17,280
Unliquidated obligations	1,815,223
Other accounts payable	15,384
Total liabilities	1,847,887
Net assets/(liabilities)	7,895,348
Reserves and fund balances	
Operating Reserve	677,974
Cumulative surplus	7,217,374
Total reserves and fund balances	7,895,348
Total liabilities, reserve and fund balance	9,743,235
 Jeremiah Aduke Chief ACCOUNTS SECTION BUDGET AND FINANCIAL MANAGEMENT SERVICE, UNON	
 United Nations Office at Nairobi ACCOUNTS SECTION Budget and Financial Management Service 23/07/2011 	
MPL	

Annex II

Expenditures for 2010 as compared to the approved budget of the Trust Fund for the Montreal Protocol

		w/m	Montreal Protocol approved 2010 budget (\$)	Actual 2010 expenditures (\$)
10 Project personnel component				
<i>1100 Project personnel</i>				
1101	Executive Secretary (D-2) (shared with Vienna Convention (VC))	6	161 900	161 900
1102	Deputy Executive Secretary (D-1)	12	252 000	252 000
1103	Senior Legal Officer (P-5)	12	196 730	189 657
1104	Senior Scientific Affairs Officer (P-5) (shared with VC)	6	128 159	128 159
1105	Administrative Officer (P-5) (paid by UNEP)		—	—
1106	Programme Officer (Data Systems) (P-4)	12	145 743	145 743
1107	Programme Officer (Communication & Information) (P-3)		—	—
1108	Programme Officer (Monitoring & Compliance) (P-4)	12	185 400	180 880
1199	<i>Total</i>		1 069 932	1 058 339
<i>1300 Administrative support</i>				
1301	Administrative Assistant (G-7)	6	21 250	21 250
1302	Personal Assistant (G-6)	12	26 625	26 576
1303	Programme Assistant (G-6) (paid by VC)		—	—
1304	Personal Assistant (G-6) (shared with VC)	6	17 573	17 573
1305	Programme Assistant (G-6) (shared with VC)	6	16 295	16 295
1306	Documents Clerk (G-6)	12	27 560	27 560
1307	Data Assistant (Computer Information Systems Assistant) (G-7)	12	42 174	40 001
1308	Administrative Assistant (G-7) (paid by UNEP)		—	—
1309	Logistics Assistant (G-4) (paid by UNEP)		—	—
1310	Bilingual Senior Secretary (G-6) (paid from VC)		—	—
1320	Temporary assistance		21 300	12 187
1321	Open-ended Working Group meetings		523 704	523 704
1322	Preparatory and Parties meetings		500 000	500 090
1323	Assessment Panel meetings		100 000	62 572
1324	Bureau meeting		20 000	20 000
1325	Implementation Committee meetings		111 200	111 200
1326	Montreal Protocol informal consultation meetings		10 000	10 000
1388	Savings on prior years obligations		—	(10 522)
1399	<i>Total</i>		1 437 681	1 378 486
Staff and other personnel costs total			2 507 613	2 436 825

		Montreal Protocol approved 2010 budget (\$)	Actual 2010 expenditures (\$)
1200	<i>Consultants</i>		
1201	Assistance in data-reporting, analysis, promotion of implementation of the Protocol	40 000	11 464
1299	<i>Total</i>	<i>40 000</i>	<i>11 464</i>
	Contractual Services total	40 000	11 464
1600	<i>Travel on official business</i>		
1601	Staff travel on official business	210 000	206 072
1602	Conference Services staff travel on official business	15 000	14 099
1699	<i>Total</i>	<i>225 000</i>	<i>220 171</i>
	Travel total	225 000	220 171
Operating expenses			
3300	<i>Support for participation</i>		
3301	Participation in the assessment panel meetings	500 000	477 944
3302	Participation in the preparatory and Parties meetings	350 000	261 891
3303	Participation in the Open-ended Working Group meetings	300 000	300 000
3304	Participation in the Bureau meeting	20 000	19 884
3305	Participation in the Implementation Committee meetings	125 000	91 705
3306	Participation in the Montreal Protocol informal consultations meeting	10 000	7 754
3399	<i>Total</i>	<i>1 305 000</i>	<i>1 159 179</i>
5100	<i>Operation and maintenance of equipment</i>		
5101	Maintenance of equipment and others (shared with VC)	25 000	24 932
5199	<i>Total</i>	<i>25 000</i>	<i>24 932</i>
5200	<i>Reporting costs</i>		
5201	Reporting	45 000	45 000
5202	Reporting (assessment panels)	10 000	10 000
5203	Reporting (Protocol awareness)	5 000	5 000
5299	<i>Total</i>	<i>60 000</i>	<i>60 000</i>
5300	<i>Sundry</i>		
5301	Communications	36 000	24 709
5302	Freight charges	35 000	32 876
5303	Training	12 000	4 720
5304	Others (International Ozone Day)	10 000	2 332
5399	<i>Total</i>	<i>93 000</i>	<i>64 637</i>

		Montreal Protocol approved 2010 budget (\$)	Actual 2010 expenditures (\$)
5400	<i>Hospitality</i>		
5401	Hospitality	20 000	20 000
5488	Savings on prior years obligations	—	(388)
5499	<i>Total</i>	20 000	19 612
	<i>Operating expenses total</i>	1 503 000	1 328 359
Acquisitions			
4100	<i>Expendable equipment (items under \$1,500)</i>		
4101	Miscellaneous expendables (shared with VC)	22 000	11 846
4188	Savings on prior years obligations	—	(520)
4199	<i>Total</i>	22 000	11 326
4200	<i>Non-expendable equipment</i>		
4201	Personal computers and accessories	10 000	6 052
4202	Portable computers	5 000	5 000
4203	Other office equipment (server, fax, scanner, furniture, etc.)	20 000	19 436
4204	Photocopiers	5 000	5 000
4299	<i>Total</i>	40 000	35 487
4300	<i>Premises</i>		
4301	Rental of office premises (shared with VC)	48 000	47 923
4388	Savings on prior years obligations	—	(802)
4399	<i>Total</i>	48 000	47 121
	<i>Acquisitions total</i>	110 000	93 934
98	Total direct project cost	4 385 613	4 090 753
	Programme support costs (13%)	570 129	531 798
99	Grand total (inclusive of programme support costs)	4 955 742	4 622 551