Information on the online reporting tool

Note by the Secretariat

I. Introduction

1. The Secretariat has developed an online reporting tool to facilitate its work in recording and maintaining information reported by the parties and to streamline the submission of information and data by parties to the Secretariat.

2. In due course, the online reporting tool will replace the Secretariat’s existing database system. This web-based tool has been developed through the use of modern open-source technology and will be maintained and updated via web technologies. All parties will have access to the online reporting tool, and each party will be assigned a username and password to allow private and secure access to its respective information and data.

3. Parties that already have online national reporting systems in place will, subject to an agreement with the Secretariat, have various options for the automated exchange of data, ranging from simple import/export mechanisms to more advanced options.

II. Features and functionality

4. The online reporting tool is designed to accommodate the submission of data for both Article 7 and non-Article 7 reporting. For Article 7 reporting, the tool reflects the new reporting obligations under the Kigali Amendment and the changes made to the data reporting forms pursuant to decision XXX/10. Examples of non-Article 7 reporting in the tool include the reporting of activities under Article 9 of the Montreal Protocol, the accounting for exemptions granted for essential and critical uses, the reporting on process agent uses, the submission of information on licensing systems under Article 4B of the protocol, as well as the reporting of information required under the high-ambient-temperature exemption.

5. Web-based forms are available for those reporting obligations for which data forms have been approved by a Meeting of the Parties. Therefore, web-based forms exist for reporting Article 7 data and for the reporting accounting frameworks for essential and critical uses. For all other reporting obligations, parties are to submit through the online reporting tool one or more files containing information pertinent to the specific obligation, and the Secretariat will then review, extract and record any pertinent data or information from the submission. Examples include the reporting of process agent information, the submission of nominations for essential- or critical-use exemptions and reporting on the transfer of production rights.
6. Compared with the current database system, the online reporting tool reflects a number of improvements, such as:

(a) Selection lists backed by look-up tables, online instructions (as context-sensitive help texts) and data validations in real time, to speed up the reporting process;
(b) Notifications when reporting obligations are close to their due dates, to help parties meet submission deadlines;
(c) Integrated support for the reporting of mixtures and blends, helping to reduce the amount of work for parties in data preparation;
(d) Increased transparency through the use of dashboards and real-time access to all previously submitted data;
(e) Improved quality checks through the implementation of validation rules and constraint checking;
(f) Easily accessible information regarding the ratification of the Vienna Convention for the Protection of the Ozone Layer and the Montreal Protocol and its amendments, Article 5 classification status, baselines, control measures, decisions and exemptions;
(g) Multilingual user interfaces for key reporting obligations.

7. The applications and programmes behind the online reporting tool will support the Secretariat in managing and processing reported information and data more efficiently, in maintaining and updating the look-up tables, in analysing possible deviations and in generating reports and analyses.

8. The online reporting tool was designed to be flexible in order to accommodate future changes in reporting obligations and to facilitate maintenance in the long term. It was developed using a two-phase approach, with the documentation of needs and the in-depth review of the existing system and data in phase one to produce a comprehensive analysis and technical specifications, which was followed by the actual development of the reporting tool in phase two.

9. The online reporting tool will be hosted and maintained by the Secretariat; a link to the tool has been provided on the main website of the Secretariat for easy access. The Secretariat will present the system to the parties at the forty-first meeting of the Open-ended Working Group. The online reporting tool will then be tested for several months, which will be followed by a parallel run with the current database system. Once all functionalities have been verified, the online reporting tool will replace the current system.

III. Access and use

10. A simplified version of the user manual, showing some of the key features of the system, has been annexed to the present note. The annex has not been formally edited by the Secretariat.
Annex

Online Reporting Tool - User Manual

Release 0.1

Ozone Secretariat

United Nations Environment Programme

Jun 17, 2019
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CHAPTER ONE

INTRODUCTION

The Online Reporting Tool is provided by the Secretariat for the Vienna Convention for the Protection of the Ozone Layer and for the Montreal Protocol on Substances that Deplete the Ozone Layer.

United Nations Environment Programme Nairobi, Kenya
https://ozone.unep.org mea-ozoneinfo@un.org

1.1 Accessing the system

The Online Reporting Tool is available online at https://ors.ozone.unep.org.

You can request one or several user accounts by contacting the Secretariat.

In case you forget the login credentials, you can set a new password by accessing the Forgotten your password or username? link in the Login page. You will need to enter the e-mail address associated with your account. After clicking the Reset my password button, you will receive an e-mail containing the username and a one-time link which allows entering a new password.

Attention: When setting a new password, a minimal set of security constraints is enforced by the system:
- Your password cannot be too similar to your other personal information.
- Your password must contain at least 8 characters.
- Your password cannot be a commonly used password.
- Your password cannot be entirely numeric.

1.2 User interface

After login, you will see the main user interface, comprised of:
- the main menu on the left side (Dashboard, Reports, etc.);
- the user profile account menu on the top-right side, where you can change your contact details and language preferences as well change password and log; and
- the main content area in the middle.

Hint: The user interface contains additional guidance and information. Check the tooltip icons wherever available.

Also, the main data entry forms have detailed instructions, accessible by clicking on the info icon.
The available data entry pages and actions are further described in the corresponding sections.
2.1 The dashboard

The dashboard contains three main sections:

**Create submission:** To create a new submission, you select a **Reporting obligation** and a **Reporting period**, then click the **Create** button.

The available reporting obligations supported by the system can be found in section *List of reporting obligations* below.

The current (latest) reporting period will normally be selected by default and highlighted in orange: e.g. 📅 2018

**Data entry in progress:** The section on the top-right of the Dashboard shows the work in progress (i.e. submissions that you are still working on and have not yet Submitted). You can resume work on an ongoing submission by clicking the **Edit** button.

**All submissions:** The table in the lower area of the Dashboard contains all historical submissions. You can filter by reporting obligation and period by using the corresponding filters: **Obligation, From, To**. Filtering is done automatically, once a value is entered or selected. To reset filtering, click the **Clear** button. The table is paginated, allowing you to navigate to the first/previous/next/last page and to increase the number of rows using the **Per page** option.

**Hint:** The system stores all revisions for a given reporting period under different versions. However, by default, only the latest (active current) submission for each obligation/period is shown in the table. To view **Superseded versions**, the **Show all versions** checkbox can be used.

2.2 The data entry forms

This section describes actions and data entry form elements which are common to all the data entry screens (web forms).
2.2.1 Submission info

All data entry forms have a Submission Info tab:
When creating a new submission, this section is automatically populated by the system with data from the latest submission, when available. You must fill-in at least the mandatory fields (Name of reporting officer and E-mail) before saving the submission. The Reporting channel and Submission format fields are reserved for the Secretariat.

After a report is submitted, a new field, Date of Submission, becomes visible (read-only), automatically populated by the system with the actual date when the Submit action has been completed.

**Date of submission (required)**

5 October 2017
On the right side of the Submission Info tab there is a section, the content of which depends on the type of submission. For Article 7 data reporting, this section contains Flags, Annex groups reported in full and Submission status:

### Flags

The Provisional flag shall be used to inform the Secretariat that the reported data is not final and another report will be submitted. To submit another version of the data, you will have to use the Create or Revise buttons to submit the final data that is no longer provisional.

### Annex Groups reported in full

This set of checkboxes is specific to Article 7 - Data reporting forms. You should check each of them when your submission contains all data about the corresponding annex group, including when you are reporting all zeros for a given annex group, e.g. phased-out substances.

### Submission status

This box contains additional metadata of the submission: the current status (Data entry in progress, Submitted, Processing, Finalized, etc.), the version number, the original author, the creation date and the date of the last modification.

#### 2.2.2 Files

All types of submission allow the upload of file attachments - from a list of allowed file types. In case the format of your attachment is not included in the list, please pack it in a zip archive or contact the secretariat. The File tab initially contains only the Browse button and a text input field:
Clicking the *Browse* button allows you to select one or more files from your file system, which would allow files stored on your computer to be uploaded. After selection, files that are ready for upload will be listed below the *Browse* button:

![Browse button](image)

At this point you can add more files, enter an optional (plain text) description for each file or start the upload, by clicking the *Save and continue* button or the *Start upload* button in the lower section of the page. The attachments will be uploaded one by one and in case of network errors the process will be automatically resumed:

![Upload progress](image)

When all files are uploaded, they will be displayed in the *Uploaded files* are as depicted below:

![Uploaded files](image)
You can add more files by repeating the procedure above. The new files will always be shown above the previously uploaded files:

At any time you can remove or download uploaded files.

**Caution:** Before removing a file, a confirmation dialog will be shown. After clicking *Ok* in the confirmation dialog, the file is immediately deleted from the server, *without any requirement to click the Save and continue button.*

### 2.2.3 Adding substances

To add new rows in any form, use the *Add substances* button found on the top-right side of the page (only available for submissions in edit mode – status would be *Data entry in progress*):

Add substances
It will open the Add substances panel, where you can optionally filter by Annex groups and/or Substance names.

Both filters allow multiple values:

To finalize the selection, click the Add (#) rows button. To cancel the selection, click Cancel. To hide the substance selection area, click the icon.
2.2.4 Data validation

Near the Substances tab there is the Validation tab, where various warnings, depending on the form type, are shown:

<table>
<thead>
<tr>
<th>Substances</th>
<th>Blends</th>
<th>Validation</th>
</tr>
</thead>
</table>

**HCFC-261** - Please fill-in column Total quantity imported for all uses

**HCFC-262** - Please fill-in column Total quantity imported for all uses

**Methyl Bromide** - Please fill-in column Total quantity imported for all uses

Substance names are clickable, to allow easier identification of rows affected by validation problems. When clicking the name of a substance, a filter is automatically applied to the corresponding data entry form to only show rows with that substance:

All table rows affected by validation problems are marked with the exclamation mark icon, which is also clickable and opens the Validation tab, highlighting the corresponding error message.

Depending on the situation, data entry forms (tabs) may display various icons, as described below:

- ![Icon](image)
  - Operation in progress
- ![Icon](image)
  - Validation errors
- ![Icon](image)
  - Data is valid and saved
- ![Icon](image)
  - Submission edited. Please save before closing the form

2.2.5 Common actions

An action toolbar is present in the lower area of all data entry forms. The buttons allow you to save, delete, submit or close the data entry screen, plus other specific actions depending on the form type.

*Save and continue* performs validation of the entered data and stores the information on the server.

**Hint:** Whenever a form has been modified and not yet saved, the corresponding tab will display the icon.

*Close* closes the form and navigates to the Dashboard. In case changes have been made and not yet saved, a confirmation dialog is displayed.

*Submit* is only available when a form has not yet been submitted. To make changes after submitting the form you will need to use the Revise function, with the exception of some basic actions which are still allowed after submitting, such as adding comments and uploading new files.

*Delete* is only available when a form has not yet been submitted. It will completely remove all entered information, without the possibility to undo this operation! In case you need to delete Article 7 data which has already been submitted, you must use the Recall function.

*Revise* is available for data that has already been submitted. Using this button will create a new version of the submission (copying all data from the original submission). While the new version remains in Data entry in progress state, the original submission remains valid (and is considered current). Once this new version is submitted, the previous one becomes obsolete (Superseded).
For more specific details of each form, see the detailed sections of each main reporting obligation.

### 2.3 List of reporting obligations

- **Article 7 - Data Reporting** requirements for baseline data (paragraphs 1 and 2) and annual data (paragraphs 3, 3 bis and 3 ter).

- **Article 9 - Research, development, public awareness and exchange of information** Summary of activities, reported every two years.

- **Article 4B - Licensing information** The establishment and operation of a licensing system, focal points for licensing systems for trade in controlled substances (Decision IX/8, paragraph 2), information on illegal trade in controlled substances (Decision XIV/7, paragraph 7) and parties wishing to avoid the unwanted import of products and equipment containing or relying on hydrochlorofluorocarbons (Decision XXVII/8).

- **Article 2 (p. 5, 5 bis, 7)** - **Transfer of production/consumption rights** Transfer or addition of production or consumption from one party to another.

- **Accounting for Essential and Critical uses (Reporting accounting frameworks - RAF)** Report on produced and consumed quantities of controlled substances for exempted uses for essential uses or critical uses (reporting accounting framework).

- **Process agent uses (decision X/14)** Decisions X/14, XV/7, XVII/6 and XXI/3: Use of controlled substances as process agents, make-up amounts, resulting emissions, emission containment technologies employed and opportunities for emission reduction. Report on quantities of controlled substances produced or imported for process agent applications.

- **HAT Exemption: Imports and Production** Exemptions for high-ambient-temperature parties, reported the year following an exemption. Report separately production and consumption data for the subsectors to which the exemption applies (Decision XXVIII/2, paragraph 30)

- **Laboratory and analytical uses (decision VI/9(p. 3) and annex II of 6th MOP report)** Controlled substances produced for laboratory and analytical uses (Decision VI/9, paragraph 4 of Annex II to the report of the Sixth Meeting of the Parties).

- **Requests for changes in baseline data (decisions XIII/15(p. 5) and XV/19)** Requests for changes in reported data for the baseline years to be presented to the Implementation Committee, which will in turn work with the Ozone Secretariat and the Executive Committee to confirm the justification for the changes and present them to the Meeting of the Parties for approval. Methodology for submission of requests for revision of baseline data: the information and documentation to be submitted.

- **Essential-use Nominations (EUN) and Critical-use Nominations (EUN/CUN)** Requests for exemptions - nominations of essential use exemptions or critical use exemptions.

- **Other information:**
  - Decision V/15: Information relevant to international halon bank management.
  - Decision V/25 and VI/14A: Parties supplying controlled substances to Article 5 parties to provide annually summary of requests from importing parties (reported annually).
  - Decisions X/8 and IX/24: New ozone-depleting substances reported by the parties (reported when new substances emerge).
  - Decision XX/7, paragraph 5: Strategies on environmentally sound management of banks of ozone-depleting substances (reported once, updated as required).
CHAPTER THREE

ARTICLE 7 - DATA REPORTING FORMS

The Article 7 data reporting forms have nine main sections. Submission Info and Files are explained in section 2.2, The data entry forms. The rest of the tabs are described below.

Hint: Each form has its own detailed instructions on data reporting, displayed upon clicking the icon in the upper-left area of the page.

3.1 The questionnaire

In the Questionnaire tab you must answer a set of six questions, each corresponding to one of the tabs of the Article 7 form: Imports, Exports, Production, Destruction, Non-party and Emissions. Each tab will be automatically enabled once the corresponding question is answered.

You are allowed to Save and continue before choosing Yes or No for all questions, but you must fill in the entire questionnaire before submitting.

Caution: For compatibility reasons, the system still allows you to add substances when choosing No in the questionnaire. However, you should not do that, because those amounts will not be saved in the form. This is also mentioned in a visible warning in the corresponding tab.

The Questionnaire tab includes a Comments (Party) field where you can enter general remarks about the submission. There are similar fields for all the other tabs, where remarks can be entered relevant to each tab.

3.2 Imports and Exports

The Imports and Exports tabs are similar in layout and structure. After adding a substance (see section 2.2.3 Adding substances), you can either:

- select one or more countries/regions/territories, in case you are able to report amounts differentiated by importing/exporting countries/regions/territories; or
- proceed directly to entering total amounts in metric tons for imports/exports.

To select importing/exporting countries/regions/territories, first add one or more substances or mixtures in the main table as described in section 2.2.3 Adding substances/Adding mixtures, then click on the countries/regions/territories
field, which allows multiple selection of countries/regions/territories. Pick one or more values from the list as shown below:

<table>
<thead>
<tr>
<th>(1) Annex/Group</th>
<th>(2a) Substance</th>
<th>(2b) Exporting country/region/territory</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>CFC-113</td>
<td>China</td>
</tr>
<tr>
<td></td>
<td></td>
<td>United States Minor Outlying Islands</td>
</tr>
<tr>
<td></td>
<td>Methyl Bromide</td>
<td>United States of America</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Press enter to select</td>
</tr>
</tbody>
</table>

You can filter the list by typing, and you may select countries/regions/territories by pressing Enter key on the keyboard (or clicking the left mouse button). Once the selection of countries/regions/territories is finished, click the Add # rows button to add rows in the table. In case of incorrect selection of countries, you can still make changes to the row by clicking the Edit button or completely removing a row using the button. Both buttons are located on the far-right end of each row. Deleting multiple rows is possible, by first checking the first column, then clicking the Delete # selected rows button, which appears after selecting one or more rows.

Furthermore, you can enter amounts, as follows:

- the total quantity imported/exported for all uses, by entering a value in column New, Recovered and reclaimed, or both;
- the imports/exports for feedstock uses, by entering a value directly in the Feedstock column;
- the amounts imported/exported for exempted essential, critical, high-ambient-temperature or other uses, by clicking on the corresponding column:

<table>
<thead>
<tr>
<th>Quantity of new substance imported for exempted essential, critical, high-ambient-temperature or other uses</th>
<th>Decision / type of use or remark</th>
</tr>
</thead>
<tbody>
<tr>
<td>(6) Quantity</td>
<td>(7) Decision / type of use or remark</td>
</tr>
<tr>
<td>Click to edit</td>
<td></td>
</tr>
</tbody>
</table>
This action will open a modal dialog where individual amounts and remarks for each type of use can be entered as shown below:

Using this screen, you could alternatively change the selected substance, change the importing/exporting party or enter specific remarks applicable to the current row. The modal dialog can be closed by pressing Esc key on the keyboard or clicking the Close button.

In addition to the exempted amounts, some substances allow entering additional information, such as:

- the amount of Methyl Bromide imported/exported for quarantine and pre-shipment applications:

- the amounts contained in pre-blended polyols:

**Hint:** All decimal amounts should be entered using the . (dot) decimal separator, regardless of your computer settings for region.
Note: It is not mandatory to enter the total quantity imported/exported for all uses (either new or recovered and reclaimed).

Caution: The total quantity New imports/exports for all uses should be equal to or higher than the sum of components, including feedstock, exempted uses, QPS amounts, etc. Otherwise an error message will be shown in the Validation tab (see Data validation section for more details)

3.3 Adding mixtures

Four of the Article 7 data submission forms allow entering mixtures: Imports, Exports, Destruction and Non-party.

3.3.1 Standard mixtures

All standard mixtures (as listed in section 11) are defined in the reporting system and they can be selected from the Mixtures tab, in the right sidebar, near the Substances add form. It is possible to filter mixtures by type (Azeotrope, Zeotrope, etc.):

<table>
<thead>
<tr>
<th>Substances</th>
<th>Blends</th>
<th>Validation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add predefined blends</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Filter by blend types in order to select one or more blends. A row for each blend will be added in blends table. Blends can be deleted using table controls.

<table>
<thead>
<tr>
<th>Blend types</th>
<th>Select option</th>
</tr>
</thead>
<tbody>
<tr>
<td>Blends</td>
<td>Other</td>
</tr>
<tr>
<td>Methyl bromide</td>
<td>[Add new blend]</td>
</tr>
<tr>
<td>Azeotrope</td>
<td>[Zeeotrope, Press enter to select]</td>
</tr>
</tbody>
</table>
It is possible to select one or more mixtures from the list and add them to the second table in the main form. While selecting mixtures, their composition is displayed:

When added in the main table, mixtures behave similar to substances. It is possible to click on the second column (mixture name) to view the amounts broken down by mixture components:
3.3.2 Non-standard mixtures

To report amounts for a mixture which is not defined in the system, use the Add new mixture function. To do so, enter a suggested name for the new mixture in the Mixture name field, pick the substances from the select lists and enter the percentages for each substance in the % input field:

If your mixture has less than three components, you will have to remove the last empty row by clicking the delete icon. Click the Add row button to add the custom mixture in the form, or the Cancel button to start over.

Once created, a non-standard mixture can be reused in other data entry forms or submissions, under the Custom mixture type:

Hint: It is recommended that you save often, to prevent data loss in case of connectivity issues. You should ideally save the submission after the completion of each tab/form.

3.4 Production

The production tab is similar to the Imports and Exports tabs, except that:

- the form does not include an exporting/destination party column;
- mixtures cannot be added in the Production table;
- there is an additional column called Production for BDN for A5 parties, to report production for supply to Article 5 countries in accordance with articles 2A, 2H and 5;
• HFC-23 amounts are grouped under a dedicated table, having a slightly different structure. Please note the Captured labels (instead of Produced) for all uses and for feedstock uses. There is also an additional column Captured for destruction:

<table>
<thead>
<tr>
<th>Substance - annex group F/II</th>
<th>Amounts of HFC-23 captured for destruction or feedstock use will not be counted as production as per Article 1.</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1) Annex/Group</td>
<td>(2) Substance</td>
</tr>
<tr>
<td>F</td>
<td>HFC-23</td>
</tr>
</tbody>
</table>

### 3.5 Destruction

The *Destruction* tab allows adding both substances and mixtures, together with the amount destroyed. As this table has fewer columns, the remarks can be entered directly in the column.

### 3.6 Non-party trade

The *Non-party* tab allows the user to report imports from and/or exports to non-parties. Please check the detailed instructions to see what non-party means for the purpose of this data form.

For each substance or mixture you can optionally (on a voluntary basis) mention the Exporting/destination party. Please note that the list of countries/regions/territories depends on the reporting period and the selected substance. Regions and territories associated with parties are always included in the list.

Please also note that HFCs cannot be selected in the *trade with non-parties* form until 2033, according to article IV para 2 of the Kigali Amendment.

**Hint:** When there are both imports and exports with a non-party to be reported for the same substance/mixture, please add only one row in the table, select the exporting/destination country and fill-in both *Quantity of imports* and *Quantity of exports* columns.

### 3.7 Emissions

The *Emissions* tab is different from the other tabs. Instead of the *Add substances* button there is an *Add facility* button, which simply adds an empty row in the *Facilities* table.

It is mandatory to fill-in at least the *Facility name or identifier* and the *Amount of generated emissions* columns.

Please read carefully the available tooltips and the overall detailed instructions. Reporting amounts for columns 2-5 are optional, but in case you decide to enter them, the total amount generated (2) must be greater or equal to the sum of the amount generated and captured for all uses (3a), the amount used for feedstock (4), amount destroyed (5) and amount of generated emissions (6).

### 3.8 The submission workflow for Article 7 data reporting

**Submit:** Once the data entry phase is done and there are no validation errors, you can *Submit* your report for processing by the Secretariat.
You will be asked to confirm the submission. Please review carefully the messages in the popup dialog, as they may contain relevant information, depending on the entered data:

![Message dialog]

After submitting, you will only be able to change the reported data by using the Recall or Revise functions.

**Recall:** This is only available when a form has already been submitted. It will inform the secretariat that the submitted data must be no longer considered valid and a new submission may follow. A recall action can be undone by using the Reinstate action.

**Note:** In case another prior submission for the same period exists (before the one being recalled), that prior submission will become the current one.

**Reinstate:** This is only available for a Recalled submission and will restore that submission to its previous state (e.g. Submitted).

**Note:** In case another current version existed for the same period, that version becomes superseded and the reinstated submission becomes the current one.

**Hint:** Superseded versions can be identified in the Submission status section:

![Submission status]

- **Superseded**
- Status: Submitted
- Version: 3
- Created by secretariat at 23 April 2019 21:14:34
- Last changed by secretariat at 23 April 2019 18:15:39
When a submission has multiple versions, they can be viewed and opened using the **Versions** button in the action bar:

<table>
<thead>
<tr>
<th>Version</th>
<th>Created by</th>
<th>Last Modified</th>
<th>Current State</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Secretariat</td>
<td>23 April 2019 18:15:39</td>
<td>Submitted</td>
<td>View</td>
</tr>
<tr>
<td>3</td>
<td>Secretariat</td>
<td>23 April 2019 18:15:39</td>
<td>Submitted (Superseded)</td>
<td>View</td>
</tr>
<tr>
<td>4</td>
<td>Secretariat</td>
<td>13 May 2019 15:25:57</td>
<td>Data entry in progress (Provisional)</td>
<td>View</td>
</tr>
</tbody>
</table>

### 3.9 Other actions specific to Article 7 data reporting

**Export as PDF:** Any submission can be exported in PDF format for archiving or printing by clicking the **Export as PDF** button. This action is available before or after submitting a data report. It will always contain the information already saved on the server, so it is recommended to save the form before exporting the PDF document.

**Calculated amounts:** This function allows you to preview the calculated production and consumption for all applicable Annex groups. The table displayed includes baseline amounts, limits corresponding to the current reporting period and actual amounts for production, consumption and production allowance for basic domestic needs of Article 5 parties, where applicable.

The table, depicted in the image below, can also be exported to a PDF file by clicking the **Export PDF** button:
**Versions:** The *Versions* button shows a table with all versions of a submission (for the same reporting obligation and reporting period), together with their metadata, such as author, last modification date and current state. An older version can be opened by clicking the *View* button in the *Actions* column:

<table>
<thead>
<tr>
<th>Version</th>
<th>Created by</th>
<th>Last Modified</th>
<th>Current State</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Secretariat</td>
<td>23 April 2019 18:15:39</td>
<td>Submitted</td>
<td>View</td>
</tr>
<tr>
<td>3</td>
<td>Secretariat</td>
<td>23 April 2019 18:15:39</td>
<td>Submitted (Superseded)</td>
<td>View</td>
</tr>
<tr>
<td>4</td>
<td>Secretariat</td>
<td>12 May 2019 15:25:57</td>
<td>Data entry in progress (Provisional)</td>
<td>View</td>
</tr>
</tbody>
</table>

For more information, please see the explanations of the *Revise* function.